

**WAC 246-358-050 TWH management plan.** (1) An operator shall develop and implement a written TWH management plan that must include:

- (a) A safety plan that includes the following:
  - (i) Emergency information, including site name and address, emergency contact phone numbers, location of local emergency services, and the department of health bilingual TWH complaint line;
  - (ii) A plan for contacting a first-aid trained person or emergency services within a reasonable amount of time; and
  - (iii) Those designated actions operators and occupants must take to ensure occupant safety from fire and other emergencies, including the following:
    - (A) Emergency escape procedures and emergency escape route assignments;
    - (B) Procedures to account for all occupants after emergency evacuation has been completed;
    - (C) The preferred means of reporting fires and other emergencies; and
    - (D) Names or regular job titles of those who can be contacted for further information or explanation of duties under the plan.
  - (iv) A requirement to designate and train a sufficient number of people to assist in the safe and orderly emergency evacuation of occupants; and
  - (v) A requirement to regularly and properly maintain, according to established procedures, equipment and systems installed on heat producing equipment to prevent accidental ignition of combustible materials.
- (b) Residency rules that describe to the occupants expectations for maintaining a safe and orderly TWH.

(2) The operator shall make available:

- (a) A written copy of the TWH management plan, in English and the native language(s) of the occupants, to the department of health or the department of labor and industries upon request; and
- (b) A written copy of the residency rules to occupants, in the occupant's native language(s) by:
  - (i) Posting it in a central location visible to the occupants; and
  - (ii) Providing individual copies to each occupant, if requested.

[Statutory Authority: Chapter 70.114A RCW and RCW 43.70.334 through 43.70.340. WSR 15-13-091, § 246-358-050, filed 6/15/15, effective 1/1/16.]